

INTERNAL QUALITY ASSURANCE CELL

Ref:CIET/IQAC/2020 -21/Meeting/CIR – 005

Date: 11.12.2020

CIRCULAR

Sub: 23rdIQAC Meeting – Intimation to the members of IQAC

Circular for Twenty Third Meeting of IQAC

An Internal Quality Assurance Cell (IQAC) meeting is arranged on 17.12.2020 through Virtual mode. All the members of IQAC are requested to attend the meeting at 10.30AM. The points to be discussed in the meeting are as follows.

AGENDA

1. Action taken from the previous meeting minutes.
2. Preparation of Curriculum and syllabi for UG and P.G programmes
3. Conduction of Board of studies meeting and Academic council meeting
4. Academic Audit
5. Academic calendar
6. Research and Publications of faculty members.
7. Status of AQAR Submission
8. TNSCST project submission.
9. Internships.
10. Any other matters.

To:

The Members concerned

Copy to: IQAC, CIET Office

Copy Submitted to: The Director, CIET.


PRINCIPAL

Dr. N. Nagarajan, M.E., Ph.D.,
Principal

Coimbatore Institute of Engineering and Technology
Vellimalaipattinam, Narasipuram Post, Thondamuthur Via
Coimbatore - 641 109.



Coimbatore Institute of Engineering and Technology, Coimbatore - 641109

INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting held on 17.12.2020 through Virtual mode at 10.30AM.

Members Present:

S.No.	Name	Designation
1.	Dr. N. Nagarajan	Principal
2.	Dr.K.A.Chinnaraju	Director, CIET
3.	Dr. D.Seenivasagan	HoD/MECH
4.	Dr. K.Kalamani	HoD/ECE
5.	Prof. V. Nandakumar	HoD/CIVIL
6.	Dr. G. Ravikumar	HoD/CSE
7.	Dr. S. Gokul	HoD/EEE
8.	Dr. K. Manikanda Subramanian	HoD/MCT
9.	Dr. K. Pushpalatha	HoD/IT
10	Dr. S. Jayabarathi	HoD/MBA
11.	S. Anand Kumar	Alumni Managing Director Eron Techno Solutions
12.	Dr. K. Ramamurthy	Principal, CIMAT
13.	Mr.D.Gautham Chakravarthy	CEO / Dhanvi Infotech
14.	Sathish.S	Student B.E-CSE 2019 – 2023 Batch

Leave of Absence: NIL

The following points were discussed:

Dr.N.Nagarajan, Principal, CIET welcomed all the members of IQAC to the 23rd IQAC meeting for the academic year 20-21.

23.1: IQAC coordinator explained the actions taken report of the previous IQAC meeting to be held on 04.08.2020 and took the approval in the meeting and same was recorded.

23.2:It was resolved to prepare the curriculum and syllabi for IV Semester under Regulation-2019

23.3: It was resolved to conduct the third BOS meeting for CIVIL, CSE, EEE, ECE, Mechatronics, MECH and IT and P.G programmes on or before end of January 2021.



23.4: It was resolved to conduct internal audit in the second week of February. The schedule will be circulated by IQAC.

23.5: It was resolved to permit the students for internship based upon the norms.

23.6: It was resolved to collect the feedback through online for curriculum design and teaching learning process.

23.7 : It was resolved to prepare an academic calendar and plan for even semester and same to be circulated among the faculty members and students and displayed in the institutional website.

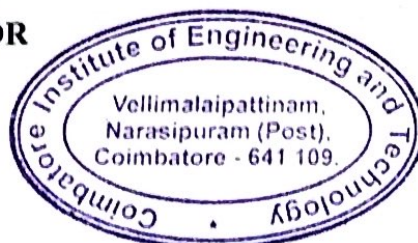
23.8 : It was resolved to encourage students to participate and submit their project proposals for TNSCST.

23.9: Any other matters

1. Motivate students to complete their project work at the end of March and publish their research articles in reputed journals.
2. To improve the alumni activities through alumni association.
3. Faculty members are motivated to pursue Ph.D programme in their domain.
4. Discussed about applying proposals to various funding agencies for conducting seminars, workshop and conferences
5. Discussed about the International women's day celebration during the month of March 2021.
6. Discussed about the IQAC internal audit for the academic year 2020-21

Dr.K.Pushpalatha, IQAC coordinator has delivered the vote of thanks at the end of meeting.


IQAC COORDINATOR





PRINCIPAL

**Dr. N. Nagarajan, M.E., Ph.D.,
Principal**

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